

Privacy Notice Summary

Revised 8/13/21

Community Housing Advocates with affiliates
Mercy Housing and Shelter Corp.
My Sister's Place

Address: 221 Main Street, Hartford, CT. 06114
Phone: (860) 808-2035 **Fax:** (860) 548-0692

Your Information. Your Rights. Our Responsibilities.

This notice describes how medical information about you may be used and disclosed and how you can get access to this information. **Please review it carefully.**

Your Rights

You have the right to:

- Get a copy of your paper or electronic medical record
- Correct your paper or electronic medical record
- Request confidential communication
- Ask us to limit the information we share
- Get a list of those with whom we've shared your information
- Get a copy of this privacy notice
- Choose someone to act for you
- File a complaint if you believe your privacy rights have been violated

Your Choices

You have some choices in the way that we use and share information as we:

- Tell family and friends about your condition
- Provide disaster relief
- Include you in an agency directory
- Provide mental health care
- Market our services or sell your information
- Raise funds

Our Uses and Disclosures

We may use and share your information as we:

- Treat you
- Run our organization
- Seek reimbursement for services provided to you
- Help with public health and safety issues
- Do research
- Comply with the law
- Respond to organ and tissue donation requests
- Work with a medical examiner or funeral director
- Address workers' compensation, law enforcement, and other government requests
- Respond to lawsuits and legal actions

For more information on these rights, choices, uses and disclosures you may request the full Notice of Privacy Practices and we will provide you with a written copy.